



REQUEST TO ADD A 5TH COURSE

The maximum academic load for each semester for full-time students is five (5) course credits, which includes courses taken in Continuing Education as well as Off-Campus.

The requirements to be met by a student are listed as follow:

- An overall QPA greater than or equal to 2.70.
- Successful completion of at least 16 courses.
- At least one (1) semester of four (4) course credits completed for students who transferred 16 or more courses.
- Completion of three of the four previous semesters with four (4) course credits in each of those semesters.
- Certain departments do not allow students to enroll in a 5th course when enrolled in a research methods sequence or student teaching.

PLEASE PRINT

Student's Name: _____ FSU ID#: _____
LAST FIRST MIDDLE

Major(s): _____ Minor(s): _____

Indicate the semester for the 5th Course request: _____

Please note: if you intend to add a DGCE course (a course whose section number begins with the letter 'C'), you will be required to pay DGCE for the course.

I have read and understand Framingham State University's policy regarding enrolling in a 5th Course.

Student Signature

Date

If approved to enroll in a 5th course, you will be notified by email sent to your FSU email account. You will then be able to register for the 5th course at the start of the semester during the six days of the Course Add/Drop period. (See the Academic Calendar for the Course Add/Drop period start/end dates).

FOR OFFICE OF THE UNIVERSITY REGISTRAR ONLY:

To be completed by Registrar (or Designee): **Request Approved:** _____
Registrar's (or Designee's) Signature Date